

Quality, Confidentiality, Independence & Impartiality Policy Statement

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29/01/2019	All	BF	Created	1
04/10/2020	All	MP	Full Document Proofed	1
14/10/2021	All	CT	Full Document Proofed	2
10/10/2022	1	NA	Amended to include Fire Inspections Ltd and Independent Fire Training Ltd.	3
14/08/2023	All	KM	Addition of how IFI and FIL monitor and manage the Independence and Impartiality between related bodies within the IFI Group	4
18/06/2024	All	KM	Company email and website updated	5
18/06/2025	All	CB	Annual Review	6
05/12/2025	All	CB	Change of address	7

It is the policy of Independent Fire Inspections Ltd, Fire Inspections Ltd and Independent Fire Training Ltd to ensure our customers are fully satisfied by supplying appropriate solutions, delivered in a safe and prompt manner, with the minimum impact to the customer's requirements by courteous and helpful staff, and ensuring that any inspection activities remain independent of influence from any source, remain impartial and that ALL results and information relating to our activities remain confidential to Independent Fire Inspections Ltd and our contractual customer.

To enable the consistent delivery of these aims we have developed and implemented a documented Quality Management System based on the requirements of the Internationally accepted Quality Management Standard ISO 9001.

To ensure that all bodies within the IFI Group maintain the level of Independence and Impartiality required within ISO/IEC17020:2012: Independent Fire Inspections Ltd and Fire Inspections Ltd have implemented the measures listed below. These procedures will be reviewed regularly and at a minimum annually to ensure they remain relevant to the Company and its structure.

Fire Inspections Ltd, trading as Independent Fire Inspections is a UKAS Accredited Type A inspection body in accordance with International Standard ISO/IEC 17020:2012 - to carry out type A inspections of the passive fire protection types relevant to Independent Fire Inspections Ltd Integrated Management System Manual, PD001, Annexes C and D.

No staff delivering inspections under this accreditation will carry out any other works for any other entity other than Independent Fire Inspections Ltd which also carries out inspections under an ISO9001 quality manual and the same procedural documents.

Fire Inspections Ltd, inspections are limited to passive fire protection inspections

surrounding Cavity Barriers and Penetration Sealing Systems; and should works be offered from another entity to carry out inspections on a site where Independent Fire Inspections Ltd is or has been carrying out inspections, Fire Inspections Ltd would decline to quote and record this on the enquiry tracker.

All quotations provided by fire Inspections Ltd would include a quote from the Managing Director stating that there are no conflicts of interest present with any other company within the IFI Group.

Independent Fire Inspections Ltd carries out passive fire protection inspections in line with the same policies and procedures as Fire Inspections Ltd trading as Independent Fire Inspections.

Independent Fire Training Ltd training is delivered related to a syllabus for qualifications relating to an awarding body. There is one trainer, and it is the trainer's responsibility when conducting inspections to outline any conflicts of interest such as if he is inspecting works of someone who may have completed training delivered by him. This is outlined in the Independence and Impartiality of Inspection Activities Section of the Sub-Consultant's Appointment – Short Form Agreement.

Independent Fire Engineering Ltd carries out fire strategies for buildings, peer reviews of fire strategies and PAS9980 surveys. The engineering and items separate to inspections delivered by this company are carried out by a chartered fire engineer who is not involved in any inspection process for any of the companies of the IFI Group. However, sometimes this company is contracted to carry out inspections as part of a wider contract for a buildings fire strategy which is already developed and confirmed before the inspector's involvement. When inspections form part of a contract, a quote from either entity Independent Fire Inspections Ltd or Fire Inspections Ltd trading as Independent Fire Inspections will be issued and an order placed if the works are to go ahead. Impartiality will be maintained as the works are separated by different teams. Essentially the only involvement by the engineer will be to determine the fire resistance rating for an element of construction which may or may not be getting inspected. However, this piece of work takes place and is agreed by the client before the inspection takes place. PD001 requires the fire strategy drawings before inspections are started, therefore, there is no impact or conflict in relation to the inspection because the inspection is against the pre-determined fire rating. The inspection is logged, the rating is logged during the inspection and issued with the report. There is no advantage to the inspector by wanting to change the rating, post being given the rating. It is not the inspector which determines the rating. The rating is provided to the inspector.

Independent Fire Consultants Ltd - Non trading company (dormant). There are no plans yet for this entity to commence trading, however, before trading a plan and procedure will be put in place relevant to the works which the company undertakes.

We intend to continually improve the effectiveness of this system, and the services we provide, through systematic assessment of our own performance, listening to the views of our customers and driving cost effective improvement on a regular and consistent basis. We also intend to maintain compliance with all appropriate regulatory, statutory, and legal requirements.

This Policy will be communicated throughout the business, and to all new employees as part of their induction. Copies of this Policy will be displayed within the organisation and are available to customers and the public on request.

The Managing Director will ensure that all employees are aware of this policy statement and its application within the business, that achievable and measurable objectives to support and measure its impact are cascaded to all relevant departments within the company and that staff maintain an effective attitude toward meeting the needs of our customers.



Ben Freeman
Managing Director